

THE BUCKSTONE ASSOCIATION

The Annual General Meeting

will be held on

Tuesday 10th March 2026

at 7.30pm

at Buckstone Primary School

THE BUCKSTONE ASSOCIATION
FORTY SIXTH ANNUAL GENERAL MEETING

**To be held on Tuesday 10th March 2026 at
Buckstone Primary School at 7.30pm**

AGENDA

1. Apologies for absence.
2. Minutes of the Forty Fifth Annual General Meeting held on 11th March 2025 for approval.
3. Any matters arising and Annual Report.
4. Treasurer's Report and approval of Accounts for 2025.
5. Appointment of Prime Numbers Accountancy Services to review the accounts.
6. Appointment of Office Bearers for 2026: Chairman, Secretary and Treasurer
7. Appointment of Committee Members.
(Nominations by e-mail please for either Office Bearers or Committee Members to enquiries@thebuckstoneassociation.org.uk)
8. Motion – "That this meeting authorises the Committee to pay each Committee Member an attendance allowance of £25 to attend each of the Buckstone Association Committee Meetings". Proposed and Seconded by the Committee.
9. Motion – "That the Assessment for 2026 be set at £30.00 (Thirty Pounds) per house payable by the owner as at 31st March 2026". Proposed and Seconded by the Committee.
10. Motion - "That this meeting agrees that non-payment of the assessment by 31st July 2026 will incur an additional fee of £5 per month or part thereof until settlement is made. Any legal costs will be additional." Proposed and Seconded by the Committee.
11. Motion – "That this meeting instructs the Committee to publish with the AGM Notice in 2027 a list of those Assessments for 2026 not paid by 31st December 2026". Proposed and Seconded by the Committee.
12. Motion – "That this meeting authorises the Committee to follow such procedures as they consider necessary to ensure that all members pay the assessment including raising action by the Simple Procedures Rules, regardless of the fact that the cost of such action may exceed the amount recoverable." Proposed and Seconded by the Committee.
13. Motion - "Those members attending an AGM which fails to have a quorum will be eligible for payment of £30." Proposed and seconded by the Committee.

14. Update to the Constitution – the committee have been working on updating the constitution for approval at this AGM. Motions to be agreed upon by members present as follows:
- (i) To retrospectively approve the addition of the Administrator to the list of banking signatories by way of a formal amendment to Regulation 3 (3), per the method set out in Regulation 40.
 - (ii) To retrospectively approve the appointment of a person or persons, in the role of Administrator to carry out the day-to-day business of the Association. By way of a formal addition (11) to Regulation 3, per the method set out in Regulation 40.
 - (iii) To agree Change of Heading in Regulation 7 and introduce new section (2) In the event of a property being let the owners shall advise the Association (Administrator or Secretary) of that fact and to provide their contact details or that of their agent. By way of a formal amendment to Regulation 7, per the method set out in Regulation 40.
 - (iv) To delete Regulation 11 regarding interest on non-payment of assessments and insert Regulation 11 headed Non-Payment of Assessments, as per Motion 10. By way of a formal amendment to Regulation 11, per the method set out in Regulation 40.
 - (v) Several sites have been adopted over the years for maintenance purposes only from the City of Edinburgh Council:
 - the grassed verge and grass area surrounding 32 Buckstone Circle
 - the grassed verge outside 24-27 Buckstone Lea
 - the “island” at turning circle at Buckstone Court
15. Any Other Competent Business.

By Order of the Committee: George Symonds, Secretary, 16 Buckstone Place, Edinburgh

TREASURER'S REPORT

A copy of the audited accounts for the year ended 31 December 2025 accompanies this report. This shows a deficit for the year of £4,756. Therefore, with funds carried forward from the previous year, our retained surplus is just over £6,600. We had extra costs incurred last year with reviewing the constitution and replacing the matting at the somersault bars at Buckstone Hill. The assessment has been £25 for the last ten years. The budget for 2026 shows a net cost of £32.89 per member. We therefore propose to set the assessment at £30 for this year. This is still a small charge to pay compared to what is paid by residents of other estates.

We thank all members who pay their assessment promptly each year and we urge everyone to try to do so. Most correspondence is addressed to the "Owner/Occupier" and is hand delivered to ensure it reaches each property owner. If you are a tenant, then this should be passed on to the owner or agent for them to deal with.

If paying by using direct banking, it helps enormously if you use your address as a reference rather than your name i.e. 64 B. WOOD rather than J. SMITH., or the six digit unique reference number which will begin 260XXX.

REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF THE BUCKSTONE ASSOCIATION

I report on the accounts of the association for the year ended 31 December 2025.

Respective responsibilities of the Committee and examiner

The Association's committee members are responsible for the preparation of the accounts.

The Association's committee consider that no audit requirement applies. It is my responsibility to examine the accounts and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records and to prepare accounts which accord with the accounting records have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Charlotte Tucker FCA
Chartered Accountant
Prime Numbers
One Lochrin Square, 92 Fountainbridge
Edinburgh EH3 9QA

February 2026

THE BUCKSTONE ASSOCIATION

INCOME & EXPENDITURE ACCOUNT
For the year ending 31 December 2025

	2025		2024
	£	£	£
INCOME			
Assessments receivable		22,255	22,200
Late payment receipts/assessments		505	430
Interest received		197	286
		<u>22,957</u>	<u>22,916</u>
EXPENDITURE			
Amenity ground expenses			
Grass cutting & general maintenance	10,391		10,125
Tree & Shrub Maintenance	3,134		4,337
Tree Survey	1,558		-
	<u>15,083</u>		<u>14,462</u>
Other expenses			
Administrator fees	6,552		6,552
Committee expenses	725		675
Printing and other administration costs	1,238		537
Insurances	410		399
Independent examiner's fee	466		440
Legal costs	1,293		-
Miscellaneous expenditure	1,766		589
	<u>12,450</u>		<u>9,192</u>
Total Expenditure		<u>(27,533)</u>	<u>(23,654)</u>
Surplus/Deficit for the year		(4,756)	(738)
Surplus brought forward		<u>11,137</u>	<u>11,875</u>
SURPLUS CARRIED FORWARD		<u><u>6,651</u></u>	<u><u>11,137</u></u>
Balance sheet			
For the year ending 31 December 2021			
		2025	2024
		£	£
Balance at credit of General Fund		<u>6,651</u>	<u>11,137</u>
represented by			
CURRENT ASSETS			
Debtors & prepaid charges		375	350
Bank: Deposit account		10,447	15,158
Current account		321	243
		<u>11,142</u>	<u>15,751</u>
CURRENT LIABILITIES			
Creditors & outstanding charges		<u>4,581</u>	<u>4,614</u>
		<u><u>6,561</u></u>	<u><u>11,137</u></u>

